

LDS Scouting Positions Calling List

This checklist contains KEY POINTS, mainly dealing with time involvement of the job. Check the booklet "Relationships between the Church of Jesus Christ of Latter-day Saints and the Boy Scouts of America." #PBAPO185 for a detailed job description. Replaced by #PSAP0287.

<u>Cub Packs</u>	<u>Scout Troops</u>	<u>Varsity Teams</u>	<u>Explorer Posts</u>	<u>Unit Committee</u>
Cubmaster	Scoutmaster	Team Coach	Explorer Advisor	Scouting Coordinator
Webelos Den Leader	Assistant Scoutmaster	Assistant Team Coach	Associate Advisor	Committee Chairman
Den Leader Coach	11 Year Old Scout Leader			Members of Committee
Den Leaders				Advancement Committee Member
				Outdoor Committee Member
				Secretary-Treasurer

Cub Packs

Cubmaster

- Attend Cub Scout Basic Training
- Register with the Boy Scouts of America
- Attend monthly Cub Scout Roundtable
- Attend monthly Ward Key Scout Leaders meeting
- Conduct monthly Pack meeting
- Wear a full Scout Leaders uniform
- Train Den Chiefs to work with Den Leaders

- Attend monthly Pack Leaders meeting



Webelos Den Leader

- Attend Cub Scout Basic Training
- Register with the Boy Scouts of America
- Attend monthly Cub Scout Roundtable
- Attend monthly Ward Key Scout Leaders meeting
- Plan, direct and conduct weekly Webelos Den meeting
- Work with Webelos on passing off activity badge requirements
- Wear a full Scout Leaders uniform
- Attend monthly Pack meeting
- Attend monthly Pack Leaders meeting



Den Leaders Coach

- Attend Cub Scout Basic Training
- Register with the Boy Scouts of America
- Attend monthly Cub Scout Roundtable
- Attend monthly Ward Key Scout Leaders meeting
- Wear a full Scout Leaders uniform
- Train and coach Den Leaders through a regular monthly meeting
- Act as a substitute Den Leader as needed
- Assist Cubmaster
- Attend monthly Pack meeting



Den Leaders

- Attend Cub Scout Basic Training
- Register with the Boy Scouts of America
- Attend monthly Cub Scout Roundtable
- Wear a full Scout Leaders uniform
- Attend monthly Ward Key Scout Leaders meeting
- Plan, direct and conduct weekly den meeting
- Attend monthly Pack meeting
- Attend monthly Pack leaders meeting



Scout Troops

Scoutmaster

- Attend Boy Scout Basic Training
- Register with the Boy Scouts of America
- Attend monthly Scout Roundtable
- Wear a full Scout Leaders uniform
- Attend Ward Key Scout Leaders meeting
- Work with the Senior Patrol Leader to plan weekly Troop meeting
- Hold monthly Patrol Leaders Council meeting
- Hold regular Courts of Honor (at least 4 yearly)
- Attend at least one long term camp during the year
- Correlate activities of 11 year old Scouts with the 11 year old Scout Leader
- Provide adequate outdoor activity to allow Scouting to happen
- Encouraged to attend Wood Badge training

- Attend monthly Troop Committee meeting



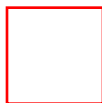
Assistant Scoutmaster

- Attend Boy Scout Basic Training
- Register with the Boy Scouts of America
- Attend monthly Scout Roundtable
- Wear a full Scout Leaders uniform
- Assist Scoutmaster at meetings and activities and accept other duties when asked
- Attend monthly Troop Committee meeting



11 year old Scout Leader

- Attend Boy Scout Basic Training
- Register with the Boy Scouts of America
- Attend monthly Scout Roundtable
- Attend Ward Key Scout Leaders meeting
- Wear a full Scout Leaders uniform
- Attend monthly Patrol Leaders Council with 11 year old Scout Patrol Leader
- Conduct Scout Activity meetings (Patrol meeting - twice monthly) for 11 year old Scouts to learn Scout skills
- Attend Troop Courts of Honor
- Attend 11 year old Scout day camp
- Attend monthly Troop Committee meeting



Varsity Scout Teams

Team Coach

- Attend Varsity Scout Basic Training
- Register with the Boy Scouts of America
- Attend monthly Varsity Scout Roundtable
- Wear full Scout Leaders uniform
- Attend monthly Ward Key Scout Leaders meeting
- Work with boy leaders to plan weekly Team meeting
- Hold monthly Team Leadership meeting
- Arrange for at least one High Adventure experience yearly
- Supervise the Varsity Scout letter program
- Encouraged to attend Wood Badge training
- Attend monthly Team Committee meeting



Assistant Team Coach

- Attend Varsity Scout Basic Training
- Register with the Boy Scouts of America
- Attend monthly Varsity Scout Roundtable
- Wear full Scout Leaders uniform
- Assist Varsity Scout Coach at meetings and activities and accepts other duties when asked
- Attend monthly Team Committee meeting



Explorer Posts

Explorer Advisor

- Attend Explorer Basic Training
- Register with the Boy Scouts of America
- Wear full Scout Leaders uniform
- Conduct an annual Post Officers seminar
- Attend monthly Explorer Leaders Roundtable
- Conduct at least one Post superactivity per year
- Conduct regular Post Officers meetings
- Work with Post Officers to plan Post meetings and activities
- Plan and carry out Post activities that are calendared at least 3 months in advance
- Attend monthly Key Scout Leaders meeting
- Attend monthly Post Committee meeting
- Encouraged to attend Wood Badge



Assistant Advisor

- Attend Explorer Basic Training
- Register with the Boy Scouts of America
- Wear full Scout Leaders uniform
- Attend monthly Explorer Leaders Roundtable
- Assist Explorer Advisor at meetings and activities and accepts other duties
- Attend monthly Post Committee meeting



Unit Committee Job Checklist for all Scout Units

The same checklist applies whether it be for a Pack, Troop, Team or Post Committees.

Scouting Coordinator

(The counselor in the ward bishopric assigned to youth, or another worthy adult is the Scouting Coordinator.)

- Register with the Boy Scouts of America
- Conduct the monthly Ward Key Scout Leaders meeting
- Attend the District Committee meeting
- Attend the annual Council meeting in December
- Correlate and encourage a quality program in all Scout units in the Ward



Committee Chairman

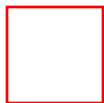
- Register with the Boy Scouts of America
- Attend Basic Training Course related to the type unit that he/she is chairman of
- Arrange for and preside at the monthly committee meeting (part of the monthly ward Key Scout Leaders meeting)
- Study and use the Pack, Troop, Team or Post Committee Guidebooks
- Assign duties to committee members and orient them to their duties
- See that the unit runs a quality Program



Members of Committee

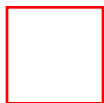
- Register with the Boy Scouts of America
- Attend monthly committee meetings which is a part of the monthly ward Key Scout Leaders meeting

- Accept specific assignments from the committee chairman as given



Advancement Committee Member

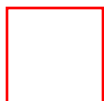
- Register with the Boy Scouts of America
- Cub Scouting - Promote advancement with parents and boys
- Arrange for badges and ceremonies at the monthly meetings
- Scouting - responsible for monthly board of review
- Serve as the advisor to Patrol Leaders Council board of review
- Responsible for Court of Honor
- Develop and maintain Merit Badge Counselor list
- Make up Troop Advancement report and arrange for badges
- Promote quality advancement in the troop



Outdoor Committee Member

(Transportation)

- Register with the Boy Scouts of America
- Be responsible for transportation arrangements
- Make certain adequate outdoor program happens (especially in Troop, Team and Post)
- Work with unit on acquisition and storage of equipment needed
- Arrange for tour permits for unit outings
- Be concerned with health and safety of unit programs



Secretary-Treasurer

- Register with the Boy Scouts of America
- Keep minutes of committee meetings
- Prepare a parent newsletter
- Handle all unit funds following BSA financial procedures
- Supervise and organize money earning projects
- Be responsible for accident insurance program

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